

Costume Rental Contract

Important: Please email us at 4cDrama@gmail.com or call (812) 664-5599 in advance to verify the availability of costumes for your dates. The order form and rental contracts should be faxed to (248) 786-3178. Checks should be mailed to the address listed on the rental form.

Organization _____

Contact Person _____ Daytime Phone # _____ Cell Phone # _____

Email Address _____

Billing Address _____ City, State, Zip _____

Shipping Address (if different) _____ City, State, Zip _____

Title of your production _____

Date(s) of the production _____

Date the costumes are needed _____

Date you plan to ship the costumes back _____

We are planning on renting the costumes for _____ week(s).

Please initial:

I have read and understand the Costume Rental Policies. _____

I understand that additional fees will be added for damage and improper alterations and/or cleaning. _____

I understand that personal checks must be cleared through my financial institution before my order will be processed. _____

I understand that my deposit will be refunded less shipping costs and additional fees within one week of the costumes' return. _____

I understand that I will be charged an additional week's rental for keeping the costumes an additional 1-7 days beyond the original 7-day period. _____

I agree to the terms of this contract and understand that I am responsible for making sure the rental agreement is fulfilled.

Printed Name _____ Signature _____ Date _____

